



Town of Alpine

Mayor:
Eric Green

Town Council:
Andrea Burchard
Emily Castillo
Frank Dickerson
Jeremiah Larsen

AGENDA

COUNCIL MEETING – May 16, 2023 - 7:00 PM

1. **Call to Order** – Mayor Green
2. **Pledge of Allegiance** – Mayor Green
3. **Roll Call** – Monica Chenault
4. **Announcements** – Monica Chenault

Approval of Consent Agenda. Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed hereafter. There will be no separate discussion of these items unless a Council member or citizen requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

5. **Consent Agenda** – Mayor Green
 - a. Town Council Meeting Minutes – April 18, 2023
 - b. Bills – General Fund, Water Department, and Sewer Department – April 19, 2023 – 5/16/2023
 - c. Financial Report – April 30, 2023
 - d. Rocky Mountain Rogues – Bull Moose Lodge: Catering Permit for JH Chorale Spring Concert in Jackson 5/14/2023 – Ratify Mayor Green's approval on 4/28/2023 due to time constraints.
6. **Action Items** –
 - a. Staff recommendation to utilize CivicPlus for Website redesign, Meeting Management, and Codification of Town Ordinances with website hosting of Codification.
 - b. Resolution No. 511 Approval to Make Application for Credit Card Accounts at 1st Bank of Wyoming and upon opening new account, close the Credit Card Account at First Bank of Omaha
 - c. Ratification of the Mayor's signature on the Corrected Dump Body Quote to include air latching system for tailgate increasing the total purchase price by \$650.00.

Physical: 250 River Circle
Mailing: PO Box 3070
Alpine, WY 83128
Phone: 307-654-7757



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- d. 3rd Reading 301 Ordinance No. 2023-01 AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE 256 ORDINANCE NO. 2018-06, ADOPTED JANUARY 15, 2008, PROVIDING FOR THE ESTABLISHMENT OF A RECREATION BOARD FOR THE TOWN OF ALPINE, WYOMING.
- e. 3rd Reading of 302 Ordinance No. 2023-02 AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE NO. 294 ORDINANCE NO. 2022-12, ADOPTED JUNE 20, 2022, PROVIDING FOR THE ESTABLISHMENT OF A TRAVEL PROMOTION BOARD FOR THE TOWN OF ALPINE, WYOMING.
- f. 3rd Reading 303 Ordinance No. 2023-03 AN ORDINANCE TO REPEAL & REPLACE TOWN OF ALPINE ORDINANCE 257 ORDINANCE NO. 2018-07, ADOPTED MAY 21, 2019, PROVIDING FOR THE ADOPTION OF THE LAND USE DEVELOPMENT CODE FOR THE TOWN OF ALPINE, WYOMING.
- g. 2nd Reading of 305 Ordinance No. 2023-05 Budget Fiscal Year 2023
- h. 2nd Reading of 306 Ordinance No. 2023-06 Budget Fiscal Year 2024
- i. Approval for Clerk Chenault to sign the Bank of Star Valley Automatic Fund Transfer Authorization for Bank of Star Valley Lease to be automatically withdrawn from the General Fund Operating Account at First Bank of Wyoming on the 5th of each month beginning June 5th, 2023 in the amount of \$2,537.07
- j. Tabled - Lot 12 Lazy B Subdivision Sewer Connection – See attached letter from Mrs. Wagner

7. Reports –

- a. Mayor – Eric Green
- b. Recreation Board – Shay Scaffide
- c. Planning & Zoning –
- d. Engineering – Jorgensen Engineering – Written Report Submitted
- e. Economic Development – Jeremiah Larsen
- f. Utility Easement Update – Jeremiah Larsen
- g. Tourism Board – Jeremiah Larsen
- h. Public Works – Craig Leseberg – Written Report Submitted

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- i. Wastewater Treatment – Robert Wagner
- j. Lincoln County Sheriff's Department – April 2023
- 8. **Adjournment** –
 - a. Motion to Adjourn -

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MINUTES

TOWN COUNCIL MEETING – April 18, 2023

Call to Order:

Mayor Green called the meeting to order.

Mayor Green led the attendees in the Pledge of Allegiance

Roll Call:

Roll call was conducted by Monica Chenault Clerk/Treasurer. Council Present: Councilman Dickerson, Mayor Green, and Councilman Burchard. Council Absent: Councilman Larsen and Councilman Castillo. A quorum of the Town Council was established.

Consent Agenda:

Councilman Dickerson made a motion to approve the Town Council Meeting Minutes dated March 21, 2023, Public Hearing Minutes dated March 21, 2023, and Town Council Special Meeting dated April 4, 2023. Councilman Burchard seconded the motion. There was no discussion. The motion carried.

Councilman Dickerson made a motion to approve the payment of the bills for the Water Department, the sewer Department, and the General Fund dated March 21, 2023 – April 18, 2023. Councilman Burchard seconded the motion. There was no discussion. The motion carried.

Councilman Dickerson made a motion to approve the Financial Report dated March 31, 2023. Councilman Burchard seconded the motion. The motion was carried without discussion.

Councilman Dickerson made a motion to approve 301 Ordinance No. 2023-01 on the second reading. Councilman Burchard seconded the motion. The motion carried.

Councilman Dickerson made a motion to approve 302 Ordinance No. 2023-02 on the second reading. Councilman Burchard seconded the motion. The motion carried.

Councilman Dickerson made a motion to approve the Planning and Zoning Minutes dated March 14, 2023. Councilman Burchard seconded the motion. There was no discussion. The motion carried.

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Action Items:

Drew Hale and Mr. Dale Cottam, Attorney for Alpine Flats, presented the Alpine Flats Development Agreement to the Council. Councilman Burchard made a motion to approve the Development Agreement between the Town of Alpine and Alpine Flats and allow Mayor Green to sign the agreement after correction of minor typos. Councilman Dickerson seconded the motion. The motion carried.

Lot 12 Lazy B Subdivision Sewer Connection – Councilman Dickerson made a motion to table this issue to allow for more information to be collected. Councilman Burchard seconded the motion. The motion carried.

Jerry Bircher addressed the council about the easements on Stoor Drive.

Dan Carter addressed the board about the services that the Thayne Senior Center provides to the Town of Alpine.

Christine Wagner, Planning & Zoning Administrator addressed the council about the changes to the LUDC since the first reading. Councilman Burchard made a motion to approve the changes to the LUDC per the update. Councilman Dickerson seconded the motion. The motion carried.

Councilman Dickerson made a motion to approve on the 2nd reading 303 Ordinance No. 2023.03. Councilman Burchard seconded the motion. The motion carried.

Councilman Burchard made a motion to approve and allow the Mayor to sign Change Order #4 - Concrete – Pretreatment – Time. Councilman Dickerson seconded the motion. The motion carried.

Councilman Dickerson made a motion to Change Order #5 - Concrete – Pretreatment – Panels. Councilman Burchard seconded the motion. The motion carried.

Councilman Dickerson made a motion to table Change Order #6 - Concrete - Pretreatment – slab. Councilman Burchard seconded the motion. The motion carried.

Councilman Dickerson made a motion to table Change Order #7 - Concrete - Pretreatment – bypass. Councilman Burchard seconded the motion. The motion carried.

Councilman Burchard made a motion to approve Change Order #8 - Concrete – Pretreatment – Shoring. Councilman Dickerson seconded the motion. The motion carried.

Monica Chenault Clerk/Treasurer updated the council on the 1st reading of the budget ordinances. They will be read May 2nd for the 1st time.

Councilman Burchard made a motion to approve VR Tavern on the Greys – Lincoln County Catering Permit NRA Banquet. Councilman Dickerson seconded the motion. The motion carried.

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One bid was received for the Public Works Department – Truck in the amount of \$118,999.00 from DTI Trucks. Councilman Burchard made a motion to purchase the truck per the bid received. Councilman Dickerson seconded the motion. Councilman Burchard amended her motion to include authorization for the Mayor to sign the sales agreement. Councilman Dickerson seconded the motion. Mayor Green called for a vote on the amendment to the motion. The motion carried. Mayor Green called for a vote on the original motion to purchase the truck. The motion carried.

Councilman Dickerson made a motion to approve 507 Resolution No 04-18-2023 Capital Lease. Councilman Burchard seconded the motion. The motion carried.

After advertising and not receiving any additional bids. Councilman Burchard made a motion to accept the estimate of Altitude Air for Town Hall HVAC in the amount of \$31,409.00. The motion was seconded by Councilman Dickerson. The motion carried.

Councilman Dickerson made a motion to approve on the 3rd reading 304 ordinance no. 2023-04 AN ORDINANCE AMENDING THE TOWN OF ALPINE OFFICIAL ZONING DISTRICT MAP TO CHANGE THE CURRENT ZONING DESIGNATION OF THE PROPERTY DESCRIBED AS LOT 12 THE PALISADES HEIGHTS SUBDIVISION CURRENTLY ZONED COMMERCIAL TO MIXED RESIDENTIAL COMMERCIAL ZONING. Councilman Burchard seconded the motion. The motion carried.

Councilman Burchard made a motion to approve Resolution no. 508 fiscal year 2024 mill levy. The motion was seconded by Councilman Burchard. The motion carried.

Councilman Dickerson made a motion to approve Wastewater Pretreatment Project Draw Down Request #5 and approve to have Mayor Green sign it. Councilman Burchard seconded the motion. The motion carried.

Adjournment –

Councilman Dickerson made a motion to adjourn, the motion was seconded by Councilman Burchard. The meeting was adjourned by Mayor Green.

Note: Wyoming State Statute requires all governing bodies to record (but not necessarily to publish) minutes of all meetings, including those where no action is taken. Minutes reflect all official acts. If an action is taken, the minutes are to be published. The minutes are public records. There is no requirement for recording discussions and commentary among the council members with regard to the various agenda items. While all official acts must be recorded, how much additional discussion is to be included in governing body minutes is left to the discretion of the governing body.

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Minutes recorded by:

Monica Chenault, Town Clerk/Treasurer

Date

Minutes approved at legally advertised Town Council Meeting:

Mayor Eric Green

Date

Attest:

Monica Chenault, Town Clerk/Treasurer

Date

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TOWN OF ALPINE
Transaction List by Vendor
April 19 through May 16, 2023

Trans #	Type	Date	Num	Name	Account	Split	Amount
22 SOUVENIRS LLC							
66665 BIII		05/11/2023	497219	22 SOUVENIRS LLC	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./Comp. ...	-102.00
66666 BIII Pmt -Check		05/16/2023	18604	22 SOUVENIRS LLC	1105 - Checking/1st Bank	2000 - Accounts Payable	-102.00
ALARMLOGIX							
66643 BIII Pmt -Check		05/16/2023	18594	ALARMLOGIX	1105 - Checking/1st Bank	2000 - Accounts Payable	-355.00
ALL STAR AUTO PARTS							
66559 BIII		05/08/2023	Acct # 91...	ALL STAR AUTO PARTS	2000 - Accounts Payable	-SPLIT-	-770.71
66560 BIII Pmt -Check		05/10/2023	18570	ALL STAR AUTO PARTS	1105 - Checking/1st Bank	2000 - Accounts Payable	-770.71
ALPINE ACE HARDWARE.							
66661 BIII		05/16/2023	May 2023	ALPINE ACE HARDWARE.	2000 - Accounts Payable	-SPLIT-	-175.16
66667 BIII Pmt -Check		05/16/2023	18605	ALPINE ACE HARDWARE.	1105 - Checking/1st Bank	2000 - Accounts Payable	-175.16
ALPINE EXCAVATION LLC							
66566 BIII Pmt -Check		05/10/2023	18584	ALPINE EXCAVATION LLC	1105 - Checking/1st Bank	2000 - Accounts Payable	-7,575.00
66565 BIII		05/12/2023	2022-639...	ALPINE EXCAVATION LLC	2000 - Accounts Payable	-SPLIT-	-7,575.00
BANK OF STAR VALLEY							
66617 BIII		05/15/2023	03072913	BANK OF STAR VALLEY	2000 - Accounts Payable	6129 - Merchant Fees/Bank Charges	-285.00
66618 BIII Pmt -Check		05/16/2023	18591	BANK OF STAR VALLEY	1105 - Checking/1st Bank	2000 - Accounts Payable	-285.00
BELINDA PENNY							
66626 BIII		05/15/2023	7530477...	BELINDA PENNY	2000 - Accounts Payable	-SPLIT-	-770.00
66627 BIII Pmt -Check		05/16/2023	18592	BELINDA PENNY	1105 - Checking/1st Bank	2000 - Accounts Payable	-770.00
BLACK MOUNTAIN RENTAL							
66651 BIII		05/16/2023	1799409...	BLACK MOUNTAIN RENTAL	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./Comp. ...	-784.00
66654 BIII Pmt -Check		05/16/2023	18598	BLACK MOUNTAIN RENTAL	1105 - Checking/1st Bank	2000 - Accounts Payable	-784.00
Broullins Alpine							
66555 BIII		05/08/2023	Acct # 14...	Broullins Alpine	2000 - Accounts Payable	-SPLIT-	-80.30
66561 BIII Pmt -Check		05/10/2023	18571	Broullins Alpine	1105 - Checking/1st Bank	2000 - Accounts Payable	-80.30
CASELLE							
66553 BIII		05/08/2023	124411	CASELLE	2000 - Accounts Payable	-SPLIT-	-150.67
66562 BIII Pmt -Check		05/10/2023	18572	CASELLE	1105 - Checking/1st Bank	2000 - Accounts Payable	-150.67
CONRAD & BISCHOFF INC.							
66641 BIII		05/09/2023	May 2023	CONRAD & BISCHOFF INC.	2000 - Accounts Payable	-SPLIT-	-485.64
66642 BIII		05/09/2023	11158 - ...	CONRAD & BISCHOFF INC.	2000 - Accounts Payable	6395 - Vehicles - Fuel	-809.14
66644 BIII Pmt -Check		05/16/2023	18595	CONRAD & BISCHOFF INC.	1105 - Checking/1st Bank	2000 - Accounts Payable	-1,294.78
DELUXE							
66621 BIII		05/15/2023	532412655	DELUXE	2000 - Accounts Payable	6130 - Office Supplies/Postage	-578.99
66622 BIII Pmt -Check		05/15/2023	EFT	DELUXE	1105 - Checking/1st Bank	2000 - Accounts Payable	-578.99
Department of Family Services							
66804 Check		05/15/2023	18586	Department of Family Services	1105 - Checking/1st Bank	6180 - Bus. & Comm. Dev./Comp. ...	0.00
DEX IMAGING							
66639 BIII		05/09/2023	AR8399768	DEX IMAGING	2000 - Accounts Payable	6315 - Xerox, Etc.	-148.80
66645 BIII Pmt -Check		05/16/2023	18596	DEX IMAGING	1105 - Checking/1st Bank	2000 - Accounts Payable	-148.80
DTI TRUCKS							
66489 BIII		04/20/2023	15300D	DTI TRUCKS	2000 - Accounts Payable	7000 - Capital Expenditures	-116,999.00
66490 BIII Pmt -Check		04/20/2023	18567	DTI TRUCKS	1105 - Checking/1st Bank	2000 - Accounts Payable	-116,999.00
FIRST BANKCARD							
66623 BIII		05/15/2023	1902 202...	FIRST BANKCARD	2000 - Accounts Payable	6100 - Administration	-9,606.73
66624 BIII Pmt -Check		05/15/2023	EFT	FIRST BANKCARD	1105 - Checking/1st Bank	2000 - Accounts Payable	-9,606.73
Freedom Refrigeration							
66684 BIII		05/11/2023	12856	Freedom Refrigeration	2000 - Accounts Payable	6173 - Civic Center-Repair & Maint	-122.50
66668 BIII Pmt -Check		05/16/2023	18610	Freedom Refrigeration	1105 - Checking/1st Bank	2000 - Accounts Payable	-122.50
GARRISON, JACK							
66600 BIII		05/01/2023	FY 23	GARRISON, JACK	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./Comp. ...	-600.00
66601 BIII Pmt -Check		05/16/2023	18587	GARRISON, JACK	1105 - Checking/1st Bank	2000 - Accounts Payable	-600.00
GREEN'S WINDOW CLEANING*							
66649 BIII		05/16/2023	1724	GREEN'S WINDOW CLEANING*	2000 - Accounts Payable	-SPLIT-	-600.00
66655 BIII Pmt -Check		05/16/2023	18599	GREEN'S WINDOW CLEANING*	1105 - Checking/1st Bank	2000 - Accounts Payable	-600.00
JENKINS BUILDING SUPPLY							
66572 BIII Pmt -Check		05/10/2023	18579	JENKINS BUILDING SUPPLY	1105 - Checking/1st Bank	2000 - Accounts Payable	-337.80
66570 BIII		05/12/2023	Acct # 10...	JENKINS BUILDING SUPPLY	2000 - Accounts Payable	-SPLIT-	-337.80
KLN Welding & Construction							
66662 BIII		05/16/2023		KLN Welding & Construction	2000 - Accounts Payable	6396 - Vehicles - R & M	-125.00
66669 BIII Pmt -Check		05/16/2023	18611	KLN Welding & Construction	1105 - Checking/1st Bank	2000 - Accounts Payable	-125.00
LCS2 2 EDUCATION FOUNDATION							
66605 BIII		05/15/2023	FY 2023 J...	LCS2 2 EDUCATION FOUNDATION	2000 - Accounts Payable	-SPLIT-	-2,000.00
66606 BIII Pmt -Check		05/16/2023	18588	LCS2 2 EDUCATION FOUNDATION	1105 - Checking/1st Bank	2000 - Accounts Payable	-2,000.00
LESEBERG, CRAIG							
66472 BIII Pmt -Check		04/19/2023	18564	LESEBERG, CRAIG	1105 - Checking/1st Bank	2000 - Accounts Payable	-436.02
LINCOLN COUNTY CLERK							
66466 BIII		04/19/2023	2023.04.19	LINCOLN COUNTY CLERK	2000 - Accounts Payable	6130 - Office Supplies/Postage	-69.00
66467 BIII Pmt -Check		04/19/2023	18565	LINCOLN COUNTY CLERK	1105 - Checking/1st Bank	2000 - Accounts Payable	-69.00
LINCOLN COUNTY SHERIFFS OFFICE							
66556 BIII		05/08/2023	2nd Quar...	LINCOLN COUNTY SHERIFFS OFFICE	2000 - Accounts Payable	5100 - County Officer Contract & Jail	-15,000.00
66562 BIII		05/09/2023	April 2023	LINCOLN COUNTY SHERIFFS OFFICE	2000 - Accounts Payable	5100 - County Officer Contract & Jail	-606.50
66563 BIII Pmt -Check		05/10/2023	18573	LINCOLN COUNTY SHERIFFS OFFICE	1105 - Checking/1st Bank	2000 - Accounts Payable	-15,000.00
66563 BIII Pmt -Check		05/10/2023	18582	LINCOLN COUNTY SHERIFFS OFFICE	1105 - Checking/1st Bank	2000 - Accounts Payable	-606.50
LOWER VALLEY ENERGY							
66660 BIII		05/16/2023	May 2023	LOWER VALLEY ENERGY	2000 - Accounts Payable	-SPLIT-	-156.58
66670 BIII Pmt -Check		05/16/2023	18612	LOWER VALLEY ENERGY	1105 - Checking/1st Bank	2000 - Accounts Payable	-850.89
MILLER, TONY-							
66633 BIII		05/16/2023	CDC RO...	MILLER, TONY-	2000 - Accounts Payable	6140 - Repairs & Maintenance	-600.00
66634 BIII Pmt -Check		05/16/2023	18593	MILLER, TONY-	1105 - Checking/1st Bank	2000 - Accounts Payable	-600.00
Nina Schultz							
66549 BIII		05/08/2023	5/23 CO...	Nina Schultz	2000 - Accounts Payable	4385 - Police Citations	-381.02
66564 BIII Pmt -Check		05/10/2023	18574	Nina Schultz	1105 - Checking/1st Bank	2000 - Accounts Payable	-381.02
NORCO, INC.							
66557 BIII		05/08/2023	37611783	NORCO, INC.	2000 - Accounts Payable	6368 - Tools & Supplies	-37.80
66568 BIII Pmt -Check		05/10/2023	18578	NORCO, INC.	1105 - Checking/1st Bank	2000 - Accounts Payable	-37.80
PRINTSTAR							
66663 BIII		05/16/2023	46697	PRINTSTAR	2000 - Accounts Payable	6130 - Office Supplies/Postage	-586.54
66671 BIII Pmt -Check		05/16/2023	18613	PRINTSTAR	1105 - Checking/1st Bank	2000 - Accounts Payable	-586.54
QuickBooks Payroll Service							
66485 Liability Check		04/20/2023		QuickBooks Payroll Service	1105 - Checking/1st Bank	-SPLIT-	-16,522.99
66534 Liability Check		05/04/2023		QuickBooks Payroll Service	1105 - Checking/1st Bank	-SPLIT-	-17,477.10
Raven Lunatic Rocks & Minerals							
66613 BIII		05/15/2023	Email Att...	Raven Lunatic Rocks & Minerals	2000 - Accounts Payable	2285 - Air Park Community Support...	-3,000.00
66616 BIII Pmt -Check		05/16/2023	18590	Raven Lunatic Rocks & Minerals	1105 - Checking/1st Bank	2000 - Accounts Payable	-3,000.00
Schnell Industries							
66653 BIII		05/16/2023		Schnell Industries	2000 - Accounts Payable	6440 - Repairs & Maint.	-870.00
66656 BIII Pmt -Check		05/16/2023	18600	Schnell Industries	1105 - Checking/1st Bank	2000 - Accounts Payable	-870.00
SERVANT ELECTRIC PC							
66650 BIII		05/16/2023	4202-4200	SERVANT ELECTRIC PC	2000 - Accounts Payable	-SPLIT-	-6,453.42
66657 BIII Pmt -Check		05/16/2023	18601	SERVANT ELECTRIC PC	1105 - Checking/1st Bank	2000 - Accounts Payable	-6,453.42
SILVER STAR COMMUNICATIONS							
66551 BIII		05/08/2023	Acct # 81...	SILVER STAR COMMUNICATIONS	2000 - Accounts Payable	6171 - Civic Center Utilities	-290.54
66552 BIII		05/08/2023	307204 5...	SILVER STAR COMMUNICATIONS	2000 - Accounts Payable	-SPLIT-	-638.07
66565 BIII Pmt -Check		05/10/2023	18575	SILVER STAR COMMUNICATIONS	1105 - Checking/1st Bank	2000 - Accounts Payable	-828.61
STAR VALLEY DISPOSAL, INC							
66573 BIII Pmt -Check		05/10/2023	18580	STAR VALLEY DISPOSAL, INC	1105 - Checking/1st Bank	2000 - Accounts Payable	-470.00
66569 BIII		05/12/2023	101918 ~...	STAR VALLEY DISPOSAL, INC	2000 - Accounts Payable	-SPLIT-	-470.00
66564 BIII		05/16/2023	101918	STAR VALLEY DISPOSAL, INC	2000 - Accounts Payable	6168 - Maintenance Shop Utilities	-185.00
66568 BIII Pmt -Check		05/16/2023	18602	STAR VALLEY DISPOSAL, INC	1105 - Checking/1st Bank	2000 - Accounts Payable	-185.00

3:43 PM

05/16/23

TOWN OF ALPINE
Transaction List by Vendor
April 18 through May 16, 2023

Trans #	Type	Date	Num	Name	Account	Split	Amount
Star Valley Historical Society							
66556 Bill		05/08/2023	SVHS - S...	Star Valley Historical Society	2000 - Accounts Payable		-200.00
66568 Bill Pmt -Check		05/10/2023	18576	Star Valley Historical Society	1105 - Checking/1st Bank	6180 - Bus. & Comm. Dev./ Comp. ... 2000 - Accounts Payable	-200.00
SVI MEDIA*							
66640 Bill		05/09/2023	20322	SVI MEDIA*	2000 - Accounts Payable	-SPLIT-	-\$34.39
66647 Bill Pmt -Check		05/19/2023	18597	SVI MEDIA*	1105 - Checking/1st Bank	2000 - Accounts Payable	-334.39
TAPCO							
66652 Bill		05/19/2023	5072773...	TAPCO	2000 - Accounts Payable	6762 - Signs	-530.00
66659 Bill Pmt -Check		05/19/2023	18603	TAPCO	1105 - Checking/1st Bank	2000 - Accounts Payable	-530.00
TOWN OF ALPINE WATER DEPT							
66650 Bill		05/09/2023	April 2023	TOWN OF ALPINE WATER DEPT	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./ Comp. ... SPLIT-	-39.00
66657 Bill		05/09/2023	18577	TOWN OF ALPINE WATER DEPT	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./ Comp. ... SPLIT-	-1,501.55
66674 Bill Pmt -Check		05/10/2023	500	TOWN OF ALPINE WATER DEPT	1105 - Checking/1st Bank	2000 - Accounts Payable	-1,501.55
66677 Bill		05/12/2023	18577	TOWN OF ALPINE WATER DEPT	2000 - Accounts Payable	7000 - Capital Expenditures	-15,150.00
66680 Bill		05/12/2023	500	TOWN OF ALPINE WATER DEPT	1105 - Checking/1st Bank	2000 - Accounts Payable	-15,150.00
66681 Bill Pmt -Check		05/19/2023	18569	TOWN OF ALPINE WATER DEPT	2000 - Accounts Payable	-SPLIT-	-225.38
VALLEY AUTO SUPPLY							
66629 Bill		05/19/2023	IC-23114	VALLEY AUTO SUPPLY	2000 - Accounts Payable	6380 - Maintenance	28.94
66630 Credit		05/19/2023	018469	VALLEY AUTO SUPPLY	2000 - Accounts Payable	6780 - Snow Removal	567.09
66631 Credit		05/19/2023		VALLEY AUTO SUPPLY	2000 - Accounts Payable		
VALLEY WIDE COOPERATIVE, INC.							
66574 Bill Pmt -Check		05/10/2023	18581	VALLEY WIDE COOPERATIVE, INC.	1105 - Checking/1st Bank	2000 - Accounts Payable	-2,099.21
66588 Bill Pmt -Check		05/10/2023	18585	VALLEY WIDE COOPERATIVE, INC.	1105 - Checking/1st Bank	2000 - Accounts Payable	-1,332.81
66571 Bill		05/12/2023	Acct # 11...	VALLEY WIDE COOPERATIVE, INC.	2000 - Accounts Payable	-SPLIT-	-2,099.21
66587 Bill		05/12/2023	Acct # 11...	VALLEY WIDE COOPERATIVE, INC.	2000 - Accounts Payable	-SPLIT-	-1,332.81
WYOMING STATE TRAILS PROGRAM							
66597 Bill		04/30/2023	7844-7846	WYOMING STATE TRAILS PROGRAM	2000 - Accounts Payable	6180 - Bus. & Comm. Dev./ Comp. ...	-108.00
66592 Bill Pmt -Check		05/10/2023	18569	WYOMING STATE TRAILS PROGRAM	1105 - Checking/1st Bank	2000 - Accounts Payable	-108.00
XEROX FINANCIAL SERVICES							
66581 Bill		05/09/2023	4185580	XEROX FINANCIAL SERVICES	2000 - Accounts Payable	6315 - Xerox, Etc.	-274.87
66584 Bill Pmt -Check		05/10/2023	18583	XEROX FINANCIAL SERVICES	1105 - Checking/1st Bank	2000 - Accounts Payable	-274.87

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Town of Alpine-Water Dept.
Transaction List by Vendor
April 19 through May 16, 2023

Trans #	Type	Date	Num	Name	Account	Split	Amount
ALL STAR AUTO PARTS-NAPA							
120959	Bill	05/08/2023	Acct # ...	ALL STAR AUTO PARTS-NAPA	2000 · Accounts Payable	-SPLIT-	-1,215.60
120964	Bill Pmt -Check	05/11/2023	4516	ALL STAR AUTO PARTS-NAPA	1200 · Cash/Checking	2000 · Accounts Payable	-1,215.60
AT&T MOBILITY							
120974	Bill Pmt -Check	05/11/2023	4522	AT&T MOBILITY	1200 · Cash/Checking	2000 · Accounts Payable	-309.13
120973	Bill	05/12/2023		AT&T MOBILITY	2000 · Accounts Payable	6951 · Utilities	-309.13
BRENNTAG PACIFIC, INC.							
120975	Bill	05/08/2023	BPI 32...	BRENNTAG PACIFIC, INC.	2000 · Accounts Payable	6956 · CHLORINE	-2,993.66
120982	Bill Pmt -Check	05/11/2023	4523	BRENNTAG PACIFIC, INC.	1200 · Cash/Checking	2000 · Accounts Payable	-2,993.66
CORE & MAIN							
120981	Bill	05/09/2023	S755850	CORE & MAIN	2000 · Accounts Payable	6925 · Supplies/Tools	-14,776.80
120983	Bill Pmt -Check	05/11/2023	4524	CORE & MAIN	1200 · Cash/Checking	2000 · Accounts Payable	-14,776.80
ENERGY LABORATORIES, INC.							
120983	Bill	05/09/2023	548054	ENERGY LABORATORIES, INC.	2000 · Accounts Payable	6907 · O/S Professional	-225.00
120965	Bill Pmt -Check	05/11/2023	4517	ENERGY LABORATORIES, INC.	1200 · Cash/Checking	2000 · Accounts Payable	-225.00
121013	Bill	05/16/2023	106035	ENERGY LABORATORIES, INC.	2000 · Accounts Payable	6907 · O/S Professional	-225.00
121015	Bill Pmt -Check	05/16/2023	4528	ENERGY LABORATORIES, INC.	1200 · Cash/Checking	2000 · Accounts Payable	-225.00
JENKINS BUILDING SUPPLY							
120971	Bill Pmt -Check	05/11/2023	4521	JENKINS BUILDING SUPPLY	1200 · Cash/Checking	2000 · Accounts Payable	-67.00
120970	Bill	05/12/2023	Acct # ...	JENKINS BUILDING SUPPLY	2000 · Accounts Payable	6925 · Supplies/Tools	-67.00
LESEBERG, CRAIG							
120961	Bill	05/08/2023		LESEBERG, CRAIG	2000 · Accounts Payable	-SPLIT-	-581.72
120966	Bill Pmt -Check	05/11/2023	4516	LESEBERG, CRAIG	1200 · Cash/Checking	2000 · Accounts Payable	-581.72
LOWER VALLEY ENERGY							
121011	Bill	05/16/2023	May 2...	LOWER VALLEY ENERGY	2000 · Accounts Payable	-SPLIT-	-499.61
121016	Bill Pmt -Check	05/16/2023	4529	LOWER VALLEY ENERGY	1200 · Cash/Checking	2000 · Accounts Payable	-499.61
Marrel Corporation							
120998	Check	05/15/2023	WIRE	Marrel Corporation	1200 · Cash/Checking	Administration	-15,150.00
ONE-CALL OF WYOMING							
120960	Bill	05/09/2023	Involc...	ONE-CALL OF WYOMING	2000 · Accounts Payable	6907 · O/S Professional	-9.00
120967	Bill Pmt -Check	05/11/2023	4519	ONE-CALL OF WYOMING	1200 · Cash/Checking	2000 · Accounts Payable	-9.00
S & A Truck and Equipment Repair							
121014	Bill	05/16/2023		S & A Truck and Equipment Repair	2000 · Accounts Payable	Repair & Maint.	-547.50
121017	Bill Pmt -Check	05/16/2023	4530	S & A Truck and Equipment Repair	1200 · Cash/Checking	2000 · Accounts Payable	-547.50
Servant Electric PC							
121012	Bill	05/16/2023		Servant Electric PC	2000 · Accounts Payable	Repair & Maint.	-1,646.04
121018	Bill Pmt -Check	05/16/2023	4531	Servant Electric PC	1200 · Cash/Checking	2000 · Accounts Payable	-1,646.04
Town of Afton							
120988	Bill	04/20/2023	16321,...	Town of Afton	2000 · Accounts Payable	6952 · Testing	-61.00
120922	Bill Pmt -Check	05/11/2023	4515	Town of Afton	1200 · Cash/Checking	2000 · Accounts Payable	-61.00
120987	Bill Pmt -Check	05/11/2023	4526	Town of Afton	1200 · Cash/Checking	2000 · Accounts Payable	-61.00
TOWN OF ALPINE							
120976	Bill	05/08/2023	Visitor ...	TOWN OF ALPINE	2000 · Accounts Payable	4831 · Usage Sale	-15.00
120984	Bill Pmt -Check	05/11/2023	4525	TOWN OF ALPINE	1200 · Cash/Checking	2000 · Accounts Payable	-15.00
120999	Bill	05/16/2023	03702...	TOWN OF ALPINE	2000 · Accounts Payable	Administration	-133,499.00
121000	Bill Pmt -Check	05/16/2023	4527	TOWN OF ALPINE	1200 · Cash/Checking	2000 · Accounts Payable	-133,499.00
USA BLUEBOOK							
120962	Bill	05/08/2023	Involc...	USA BLUEBOOK	2000 · Accounts Payable	6925 · Supplies/Tools	-525.90
120969	Bill Pmt -Check	05/11/2023	4520	USA BLUEBOOK	1200 · Cash/Checking	2000 · Accounts Payable	-525.90

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05/16/23

TOWN OF ALPINE-SEWER DEPT. Transaction List by Vendor

April 19 through May 16, 2023

Trans #	Type	Date	Num	Name	Account	Clr	Split	Amount
ALPINE ACE HARDWARE								
13726	Bill	04/23/2023	1885/4	ALPINE ACE HARDWARE	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-11.99
13749	Bill Pmt -Check	05/11/2023	5159	ALPINE ACE HARDWARE	1250 - Cash In Bank		2000 - Accounts Payable	-11.99
ALPINE EXCAVATION LLC								
13745	Bill	05/08/2023	2023-085	ALPINE EXCAVATION LLC	2000 - Accounts Payable		6830 - Maintenance	-2,577.57
13750	Bill Pmt -Check	05/11/2023	5160	ALPINE EXCAVATION LLC	1250 - Cash In Bank		2000 - Accounts Payable	-2,577.57
BROULIMS ALPINE								
13738	Bill	05/08/2023	05-205612	BROULIMS ALPINE	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-28.85
13751	Bill Pmt -Check	05/11/2023	5181	BROULIMS ALPINE	1250 - Cash In Bank		2000 - Accounts Payable	-28.85
CASELLE								
13740	Bill	05/08/2023	124411	CASELLE	2000 - Accounts Payable		6824 - O/S Professional	-150.67
13752	Bill Pmt -Check	05/11/2023	5162	CASELLE	1250 - Cash In Bank		2000 - Accounts Payable	-150.67
DIAMOND 2 PLUMBING, INC.								
13761	Bill Pmt -Check	05/11/2023	5171	DIAMOND 2 PLUMBING, INC.	1250 - Cash In Bank		2000 - Accounts Payable	-200.00
DRY CREEK ENTERPRISES INC.								
13766	Bill	05/15/2023	1348	DRY CREEK ENTERPRISES INC.	2000 - Accounts Payable		6867 - Utilities	-60.00
13767	Bill	05/15/2023	1360	DRY CREEK ENTERPRISES INC.	2000 - Accounts Payable		6835 - Contract Ser.	-4,560.00
13774	Bill Pmt -Check	05/16/2023	5172	DRY CREEK ENTERPRISES INC.	1250 - Cash In Bank		2000 - Accounts Payable	-4,620.00
FALL RIVER PROPANE								
13770	Bill	05/16/2023		FALL RIVER PROPANE	2000 - Accounts Payable		-SPLIT-	-27.01
13775	Bill Pmt -Check	05/16/2023	5173	FALL RIVER PROPANE	1250 - Cash In Bank		2000 - Accounts Payable	-27.01
JENKINS BUILDING SUPPLY								
13735	Bill	05/08/2023	752092	JENKINS BUILDING SUPPLY	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-9.10
13736	Bill	05/08/2023	752147	JENKINS BUILDING SUPPLY	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-375.38
13737	Bill	05/08/2023	753028	JENKINS BUILDING SUPPLY	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-39.94
13753	Bill Pmt -Check	05/11/2023	5163	JENKINS BUILDING SUPPLY	1250 - Cash In Bank		2000 - Accounts Payable	-424.42
13765	Bill	05/15/2023	753974	JENKINS BUILDING SUPPLY	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-8.99
13776	Bill Pmt -Check	05/16/2023	5174	JENKINS BUILDING SUPPLY	1250 - Cash In Bank		2000 - Accounts Payable	-8.99
JL CONCRETE & CONSTRUCTION								
13732	Bill Pmt -Check	05/02/2023	5201	JL CONCRETE & CONSTRUCTI...	1250 - Cash In Bank		2000 - Accounts Payable	-108,655.50
KUBWATER RESOURCES, INC.								
13741	Bill	05/08/2023	11729	KUBWATER RESOURCES, INC.	2000 - Accounts Payable		6837 - WWTP Repairs & Maintena...	-1,939.30
13754	Bill Pmt -Check	05/11/2023	5184	KUBWATER RESOURCES, INC.	1250 - Cash In Bank		2000 - Accounts Payable	-1,939.30
LOWER VALLEY ENERGY								
13771	Bill	05/16/2023	05-2023	LOWER VALLEY ENERGY	2000 - Accounts Payable		-SPLIT-	-145.17
13777	Bill Pmt -Check	05/16/2023	5175	LOWER VALLEY ENERGY	1250 - Cash In Bank		2000 - Accounts Payable	-145.17
ROBERT WAGNER								
13725	Bill Pmt -Check	04/19/2023	5158	ROBERT WAGNER	1250 - Cash In Bank		2000 - Accounts Payable	-128.24
SERVANT ELECTRIC PC								
13768	Bill	05/15/2023	4199	SERVANT ELECTRIC PC	2000 - Accounts Payable		6837 - WWTP Repairs & Maintena...	-800.00
13769	Bill	05/15/2023	4172	SERVANT ELECTRIC PC	2000 - Accounts Payable		6837 - WWTP Repairs & Maintena...	-875.00
13778	Bill Pmt -Check	05/16/2023	5176	SERVANT ELECTRIC PC	1250 - Cash In Bank		2000 - Accounts Payable	-1,275.00
SILVER STAR COMMUNICATIONS								
13742	Bill	05/08/2023	100558	SILVER STAR COMMUNICATIO...	2000 - Accounts Payable		-SPLIT-	-275.74
13743	Bill	05/08/2023	307204	SILVER STAR COMMUNICATIO...	2000 - Accounts Payable		-SPLIT-	-44.29
13755	Bill Pmt -Check	05/11/2023	5165	SILVER STAR COMMUNICATIO...	1250 - Cash In Bank		2000 - Accounts Payable	-320.03
STAR VALEY MEDIA								
13772	Bill	05/16/2023	20322	STAR VALEY MEDIA	2000 - Accounts Payable		6604 - Administration	-242.26
13779	Bill Pmt -Check	05/16/2023	5177	STAR VALEY MEDIA	1250 - Cash In Bank		2000 - Accounts Payable	-242.26
Teton Media Works, Inc.								
13746	Bill	05/11/2023		Teton Media Works, Inc.	2000 - Accounts Payable		6824 - O/S Professional	-412.50
13758	Bill Pmt -Check	05/11/2023	5168	Teton Media Works, Inc.	1250 - Cash In Bank		2000 - Accounts Payable	-412.50
THE JEFFERSON STAR								
13747	Bill	05/11/2023	75383	THE JEFFERSON STAR	2000 - Accounts Payable		6824 - O/S Professional	-201.48
13757	Bill Pmt -Check	05/11/2023	5187	THE JEFFERSON STAR	1250 - Cash In Bank		2000 - Accounts Payable	-201.48
TOWN GEN FUND								
13739	Bill	05/08/2023	05-2023	TOWN GEN FUND	2000 - Accounts Payable		6837 - WWTP Repairs & Maintena...	-88.85
13758	Bill Pmt -Check	05/11/2023	5168	TOWN GEN FUND	1250 - Cash In Bank		2000 - Accounts Payable	-88.85
TOWN OF PINEDALE								
13748	Bill	05/11/2023	3/15/23 - 4/14/23	TOWN OF PINEDALE	2000 - Accounts Payable		6835 - Contract Ser.	-1,610.87
13759	Bill Pmt -Check	05/11/2023	5169	TOWN OF PINEDALE	1250 - Cash In Bank		2000 - Accounts Payable	-1,610.87
USA BLUEBOOK								
13744	Bill	05/08/2023	351359	USA BLUEBOOK	2000 - Accounts Payable		6838 - Supplies, Maint & Repair	-771.07
13760	Bill Pmt -Check	05/11/2023	5170	USA BLUEBOOK	1250 - Cash In Bank		2000 - Accounts Payable	-771.07

Cash & Budget Analysis

	General Fund	Sewer Fund	Water Fund	Total Cash on 4/30/2023	Total Cash on 6/30/2022
Cash					
Restricted Cash	255,154	728,199	394,966	1,378,319	2,157,577
Unrestricted Cash	942,859	665,443	716,074	2,324,376	1,983,189
Total Cash & Equivalents	1,198,013	1,393,642	1,111,039	3,702,694	4,140,766

Total Cash & Equivalents	6/30/2022	4,140,766
Total Cash & Equivalents	4/30/2023	3,702,694
Change in Cash as of	4/30/2023	(438,072)

Revenue and Expenses

	Ending Date General Fund Actual	General Fund Budget	4/30/2023 Variance
General Fund			
Total Revenue	1,305,687	1,109,108	196,579
Net Other Income	(123,538)	(121,000)	(2,538)
Total Expense	(1,315,835)	(1,154,553)	(161,282)
Net Income	(133,686)	(166,445)	32,759

	Sewer Dept Actual	Sewer Dept Budget	Variance
Sewer			
Total Revenue	769,109	374,533	394,575
Net Other Income	(509,405)	(473,833)	(35,571)
Total Expense	(493,252)	(517,483)	24,231
Net Income	(233,548)	(616,783)	383,235

	Water Dept Actual	Water Dept Budget	Variance
Water			
Total Revenue	558,821	394,000	164,821
Net Other Income	(269,948)	229,067	(499,015)
Total Expense	(379,446)	(493,933)	114,487
Net Income	(90,573)	129,133	(219,706)

	Actual	Budget	Variance
Combined Depts			
Total Revenue	2,633,617	1,877,642	755,976
Other Financing Sources (Uses)	(902,891)	(365,767)	(537,124)
Total Expense	(2,188,533)	(2,165,970)	(22,564)
Net Income	(457,807)	(654,095)	196,288

Reconciliation of Restricted and Unrestricted Cash

	Ending Date Unrestricted	Restricted	4/30/2023 Total
General Fund			

Petty Cash	212	-	212
Checking 1st Bank	942,646	144,913	1,087,559
Mountain Days Reserve	-	12,533	12,533
Clinger Development Fund	-	-	-
CD Investments/Refundable Bonds	-	97,708	97,708
	942,859	255,154	1,198,013
Total Cash GF	1,198,013		

Sewer Fund	Unrestricted	Restricted	Total
Cash in Bank	665,443		665,443
Savings and Reserves		12,012	12,012
WW Treatment Plant		216,130	216,130
CD Investments		500,056	500,056
	665,443	728,199	1,393,642
Total Cash Sewer Dept.	1,393,642		

Water Fund	Unrestricted	Restricted	Total
Cash Checking	716,074	-	716,074
Wyoming Class 0002	-	354,628	354,628
Cash Savings	-	40,338	40,338
	716,074	394,966	1,111,039
Total Cash Water Dept.	1,111,039		



TOWN OF ALPINE

CATERING PERMIT APPLICATION

APPLICATION #: _____ APPLICATION DATE: 4/28/2023
APPLICANT NAME: Julie Christoffersen
BUSINESS NAME: Rocky Mtn Rogues Bull Moose Lodge
APPLICANT'S ADDRESS: 301 Hawthorne PO Box 3447
Alpine WY 83128
TELEPHONE: 406-461-5572
EVENT NAME: J.H. Chorale Spring Concert
REASON FOR PERMIT REQUEST: Service of wine only after concert
LOCATION OF SALES: Presbyterian Church of J.H. 1251 S Park Loop
DATE(S) PERMIT REQUESTED: 5/14/2023 Time(s) 5-7pm Jackson

AFFIDAVIT/AUTHORIZATION

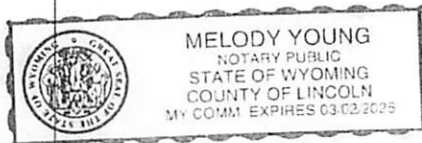
The undersigned applicant hereby authorized the Town of Alpine and its agents and employees to seek information and conduct investigations (if need be) into the truth of the foregoing statement has set forth in this application, and agrees to comply fully with the rules and Regulations of the Town of Alpine, Wyoming, governing the license requested, and further declares that the foregoing information contained in this application is true and correct.

[Signature]
Applicant Signature/Title

4/28/23
Date

State of Wyoming)
County of Lincoln) ss.

Subscribed and sworn to before me this 28th day of April, 2023.



Melody Young
Notary Public


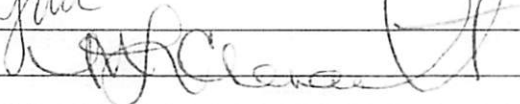
My commission expires 3/2/25



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Approvals:

The mayor and the Town clerk will provide written approval only after all other approvals have been obtained. The Town Clear and/or staff will acquire these approvals for applicants.

Mayor: 
Town Clerk: 

.....
.....

.....

Clerk's Use Only

Fees: Date paid: 4/28/2023 (✓) Check # 11399 () Cash - Receipt # _____

Date Council Reviewed: _____ () Approved () Denied

Date Permit Issued: _____

Website Services

Option # 1 - Civic Plus

Yearly Cost

\$ 4,758.00 Ultimate Design

1,100.00 Meetings Hub (Searchable)(optional)

825.00 (Pay this yearly for a website redesign ever 4th year)

One Time Fee

\$850.00

\$ 1,500.00 Meeting and Agenda Management

\$1,500.00 Import of Historic Files (Optional)

Upon signing the contract 100% of 1 year cost is due.

Civic Plus offers Codification – We can save 20% - if we do meet management and codification. Cost for Codification will come as a separate quote.

Option # 2 - Granicus

Yearly Cost

\$ 6,000.00 Essentials Package 1st year

6,420.00 2nd Year

6869.40 3rd Year

7,350.26 4th year

7,864.78 5th Year

One Time Fee

\$7,900.00

Similar features proposal not as detailed.

Option # 3 See Jackson Hole

Refresh Current Site \$15,000 – 20,000

Full Redesign of website \$50,000

Codification

Option # 1 Sanderson Law

Estimated time and fee 76 hrs. @ 150.00 an Hour.

Total Fee \$11,400.00

- Edit Revisions on Title 1 General Provisions, Municipal Ct, Investment Policy, Admin Proc
- Finish Organization and Edits on Title 2 Catch all
- Finish Organization and Edits on Title 3 Revenue and Taxation
- Finish Organization and Edits on Title 4 Business Regulation/Economic Development
- Finish Organization and Edits on Title 5 Health Safety and Sanitation
- Finish Organization and Edits on Title 6 Police Regulation - Criminal Code
- Finish Organization and Edits on Title 7 Building Code and Regulation
- Finish Organization and Edits on Title 8 Water and Sewer Enterprises
- Finish Organization and Edits on Title 15 City and Town Regs (per WY STATUTES)
- Finish Organization and Edits on Title 17 Land Use and Development
- Meetings on Revisions, Edits w/ Council and Boards

All time and rates quoted above are estimates only. Time and rates may change depending on unforeseen factors. Estimate does not include budget for hyperlinks and publication to Town's website. This office does not manage web publication.

Option # 2 American Legal Publishing Codification

- American Legal Publishing Codifies includes an editorial and legal review, 6 books, 300 pages each(estimate), and Online Code Solution
- Fee \$ 7,900.00
- Period of 12 Months

Option # 2a

- Creation of digital Online Code if **Sanderson Law Firm** Codifies Fee: \$ 595 Set UP
- Annual Hosting Fee\$ 459.00
- Assists with supplements \$22.00 a page.

Option # 3 Civic Plus

Use of Civic Plus Website Services plus codification gives us a 20% discount on the website services.



Town of Alpine
RESOLUTION No. 511

**A RESOLUTION APPROVING MAYOR ERIC GREEN TO MAKE APPLICATION FOR BUSINESS CREDIT CARDS
AT THE FIRST BANK OF WYOMING**

WHEREAS, the Town of Alpine currently has their Business Credit Card account with the First Bank of Omaha and would like to close the First Bank of Omaha account;

WHEREAS, the Town of Alpine would like to continue to utilize credit cards for the payments and purchases;

NOW THEREFORE BE IT RESOLVED, the Town of Alpine Council authorizes Mayor Eric Green to apply for a new Business Credit Card Account with First Bank of Wyoming and further authorizes to sign any documents associated with the new account and close the First Bank of Omaha Account;

AND, the Town council authorizes Mayor Eric Green to be named Authorized principal on the First Bank of Wyoming Credit Card Account, as such, granting him full power and authority to control, direct, and manage the Business, sign for and bind the Town of Alpine and request the issuance of cards.

This resolution passed and adopted on this **16th** day of **May 2023**.

Vote: ___ Yes, ___ No, ___ Absent, and ___ Abstain.

Eric Green, Mayor

ATTEST:

Monica L. Chenault, Town Clerk/Treasurer



C O R P O R A T I O N
4750 14 Mile Road
ROCKFORD, MI. 49341
616-863-9155 PH 616-863-9177 FAX
E-mail: mike.forsyth@amplirollusa.com

In reference to our telephone conversation, I am pleased to send you this quote.

To: Alpine

307-880-2869

1 Ea. 13.5' Dump body with the following to be included. \$14,500.00

Overall length of 13'5.

12 Gauge side walls.

34" High side walls minimum.

7 Gauge floor.

Dump through tail gate with safety chains.

¼ Cab shield.

36" hook height A-Frame assembly.

Long sills of 2" x 6" x ¼" Tubing (Stellar 108-11-20K)

Dual rear rollers 8" x 10".

Painted one standard color.

Factory freight to your location

Add air latching tailgate. \$650.00

If accepted please sign and fax back

By: _____

Date: 5/4/2023

Michael D Forsyth

NOTE: PRICE IS GOOD FOR 45 DAYS ONLY. DOES NOT INCLUDE ANY FEDERAL, STATE, LOCAL, USE, OR SALES TAXES.

ORDINANCE 301 2023-01

AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE 256 ORDINANCE NO. 2018-06, ADOPTED JANUARY 15, 2008 PROVIDING FOR THE ESTABLISHMENT OF A RECREATION BOARD FOR THE TOWN OF ALPINE, WYOMING.

WHEREAS, the Governing Body of the Town of Alpine has authority to enact laws that regulate and protect the health, safety, and welfare of its citizens; and

WHEREAS, the Governing Body of the Town of Alpine has authority to enact laws that provide for the recreation an entertainment of the citizens of the Town of Alpine, Wyoming; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Town of Alpine, Wyoming that Ordinance 256 No. 2018-06, adopted January 15, 2008, be hereby amended as follows:

Section 2. MEMBERS OF THE BOARD, TERMS

The Board shall consist of five (5) members and shall be appointed by the Mayor with the consent of the Town Council to serve for a terms as follows two (2) members shall be appointed for a term of three (3) years, two (2) members shall be appointed to serve for a term of three (2) years, and one (1) member shall serve for a term of one (1) year, provided however, that any member of the Board may be removed by the Mayor with the Town Council concurring. In the event of vacancy, the Mayor may, with the concurrence of the Town Council, appoint someone for the expired term.

Section 5. JURISDICTION OF BOARD

(a) The Town shall manage and maintain all recreational equipment.

(f) The Board shall plan, manage, organize and oversee all recreational activities organized by the Board.

This Amended Ordinance shall become effective from the date of its passage. Sections and subsections not specifically amended here shall remain as enacted.

PASSED 1st READING THIS 21st DAY OF MARCH 2023

Vote: 5 yes, 0 no, 0 abstain, 0 absent

PASSED 2nd READING THIS 18th DAY OF APRIL 2023

Vote: 3 yes, 0 no, 0 abstain, 2 absent

PASSED 3rd READING THIS 16th DAY OF May 2023.

Vote: ___ yes, ___ no, ___ abstain, ___ absent

TOWN OF ALPINE

BY: _____
ERIC GREEN, MAYOR

ATTEST:

BY: _____
MONICA L. CHENAULT, CLERK /TREASURER

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)

COUNTY OF LINCOLN)

I hereby certify that the forgoing **301 ORDINANCE NO. 2023-01** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES V, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

MONICA L. CHENAULT, CLERK /TREASURER

ORDINANCE 302 No. 2023-02

AN ORDINANCE AMENDING TOWN OF ALPINE ORDINANCE 294 ORDINANCE NO. 2022-12, ADOPTED JUNE 20, 2022 PROVIDING FOR THE ESTABLISHMENT OF THE ALPINE TOURISM AND TRAVEL PROMOTION BOARD FOR THE TOWN OF ALPINE, WYOMING.

WHEREAS, the Governing Body of the Town of Alpine has authority to enact laws that regulate and protect the health, safety, and welfare of its citizens; and

WHEREAS, the Governing Body of the Town of Alpine has authority to enact laws that provide for the promotion of tourism and travel to the Town of Alpine, Wyoming; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Town of Alpine, Wyoming that Ordinance 294 No. 2022-12, adopted June 20, 2022, be hereby amended as follows:

Section 2. MEMBERS OF THE BOARD, TERMS

The Board shall consist of three (3) members and shall be appointed by the Mayor with the consent of the Town Council to serve for a term as follows one (1) member shall be appointed for a term of three (3) years, one (1) member shall be appointed to serve for a term of two (2) years, and one (1) member shall serve for a term of one (1) year, provided however, that any member of the Board may be removed by the Mayor with the Town Council concurring. In the event of vacancy, the Mayor may, with the concurrence of the Town Council, appoint someone for the expired term.

This Amended Ordinance shall become effective from the date of its passage.

PASSED 1st READING THIS 21st DAY OF MARCH 2023

Vote: 5 yes, 0 no, 0 abstain, 0 absent

PASSED 2nd READING THIS 18th DAY OF APRIL 2023

Vote: 3 yes, 0 no, 0 abstain, 2 absent

PASSED 3rd READING THIS 16th DAY OF May 2023.

Vote: ___ yes, ___ no, ___ abstain, ___ absent

TOWN OF ALPINE

BY: _____
ERIC GREEN, MAYOR

ATTEST:

BY: _____
MONICA L. CHENAULT, CLERK /TREASURER

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING)
)
COUNTY OF LINCOLN)

I hereby certify that the forgoing **302 ORDINANCE NO. 2023-02** was duly posted for ten (10) days in the Town Clerk's Office.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES V, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

MONICA L. CHENAULT, CLERK /TREASURER

305 ORDINANCE NO. 2023-05

TOWN OF ALPINE BUDGET FOR FISCAL YEAR 2023

AN ORDINANCE AMENDING THE TOWN OF ALPINE BUDGET FOR FISCAL YEAR 2023 AS ADOPTED BY THE TOWN OF ALPINE ON JUNE 21, 2022.

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING THAT 293 ORDINANCE NO. 2022-11 TOWN OF ALPINE BUDGET WILL BE REPEALED AND REPLACED BY 305 ORDINANCE NO. 2023-05.

SECTION 1: THAT THE FOLLOWING MONIES SHALL BE SET ASIDE AS ANTICIPATED FOR THE REVENUES AND INCOME FOR THE GENERAL FUND, WATER DEPARTMENT AND THE SEWER DEPARTMENT OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2022, AND ENDING JUNE 30, 2023.

ANTICIPATED REVENUES AND INCOME

SECTION 1: Sub Paragraph A: GENERAL FUND

ITEM	AMOUNT FY 2023
County Income	\$ 165,000.00
Federal Income	\$ 138,000.00
State Income	\$ 916,000.00
Town of Alpine Income	\$ 102,900.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 357,649.00
Sub Paragraph A: Total General Funds Income	\$ 1,679,949.00

SECTION 1: Sub Paragraph B: WATER DEPARTMENT

ITEM	AMOUNT FY 2023
Monthly Service Income	\$ 500,000.00
Connections Other –Tap Fees, Disconnect Fee, Transfer Fee	\$ 92,250.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 460,500.00
Sub Paragraph B: Total Water Department Income	\$ 1,052,750.00

SECTION 1: Sub Paragraph C: SEWER DEPARMENT

ITEM	AMOUNT FY 2023
Monthly Service Income	\$ 415,000.00
Connections	\$ 365,000.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 1,370,000.00
Sub Paragraph C: Total Sewer Department Income	\$ 2,150,000.00

SECTION 2: THAT THE FOLLOWING SUMS OF MONEY ARE HEREBY APPROPRIATED TO DEFRAY THE EXPENSES AND DISBURSEMENTS FOR THE GENERAL FUND, WATER DEPARTMENT AND THE SEWER DEPARTMENT OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

ANTICIPATED EXPENSES AND DISBURSEMENTS

SECTION 2: Sub Paragraph A: GENERAL FUND ITEM

AMOUNT FY 2023

Police Department	\$ 102,200.00
Municipal Court	\$ 10,700.00
Administration	\$ 103,500.00
Civic Center	\$ 46,000.00
Bus. & Comm. Dev./Comp Plan	\$ 109,000.00
Insurance Premium	\$ 68,000.00
Pension Plan	\$ 45,000.00
Lease and Rents	\$ 7,500.00
Debt Service	\$ 191,000.00
Maintenance	\$ 138,400.00
Parks and Recreation	\$ 71,000.00
Payroll Taxes	\$ 28,000.00
Planning & Zoning	\$ 42,500.00
Professional Services	\$ 90,000.00
Salaries	\$ 268,000.00
Street and Roads	\$ 131,000.00
Travel	\$ 5,000.00
Capital Expenditure and Other Expense	\$ 220,000.00

Sub Paragraph A: Total General Fund Expenses \$ 1,687,100.00

SURPLUS OF \$2,849.00

SECTION 2: Sub Paragraph B: WATER DEPARTMENT ITEM

AMOUNT FY 2023

Administration	\$ 114,500.00
Repair & Maintenance	\$ 165,600.00
Salaries	\$ 150,000.00
Operations	\$ 72,500.00
Debt Services	\$ 30,000.00
Depreciation Expense	\$ 100,000.00
Capital Outlay	\$ 410,000.00

Sub Paragraph B: Water Funds Expense \$ 942,600.00

SURPLUS OF \$10,150.00

SECTION 2: Sub Paragraph C: SEWER DEPARTMENT

ITEM	AMOUNT FY 2023
Administration	\$ 85,000.00
Maintenance	\$ 365,000.00
Operations	\$ 47,000.00
Salaries & Benefits	\$ 147,000.00
Insurance - Plant	\$ 14,000.00
Capital Outlay	\$ 1,000,000.00
Depreciation Expense	\$ 120,000.00
Debt Service	\$ 188,000.00
Sub Paragraph C: Sewer Department Expense	\$ 1,966,000.00
SURPLUS OF \$184,000.00	

The foregoing has been projected from the actual revenues and disbursements of the Town of Alpine for the Fiscal Year ending June 30, 2023, as a realistic and true anticipation of the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.

SECTION 3: Now, therefore, be it ordained by the Town Council of the Town of Alpine, Wyoming, that the foregoing be adopted as the official Budget of the Town of Alpine for the ordinary operations of the Town General Fund, Water Department and Sewer Department for the Fiscal Year 2023.

SECTION 4: Any ordinance or part of any ordinance that may conflict herewith is hereby repealed.

SECTION 5: This ordinance passed and approved on the following dates:

Passed First Reading this 2nd Day of May 2023.

VOTE: 0 Yes, 0 No, 0 Abstain, 1 Absent (Councilman Larsen)

Passed Second Reading this 16th Day of May 2023.

VOTE: ___ Yes, ___ No, ___ Abstain, ___ Absent

Passed on Third and Final Reading this 20th Day of June 2023.

VOTE: ___ Yes, ___ No, ___ Abstain, ___ Absent

TOWN OF ALPINE

Eric Green, Mayor

ATTEST:

Monica L. Chenault, Clerk/Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING
COUNTY OF LINCOLN
TOWN OF ALPINE

I hereby certify that the forgoing 305 Ordinance No. 2023-05 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practical.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk/Treasurer

306 ORDINANCE NO. 2023-06
TOWN OF ALPINE BUDGET FOR FISCAL YEAR 2024

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING THAT ORDINANCE 306 NO. 2023-06 WILL SET FORTH THE BUDGET FOR FISCAL YEAR 2024 BEGINNING ON JULY 1, 2023. AND ENDING ON JUNE 30, 2024.

SECTION 1: THAT THE FOLLOWING MONIES SHALL BE SET ASIDE AS ANTICIPATED FOR THE REVENUES AND INCOME FOR THE GENERAL FUND, WATER DEPARTMENT AND THE SEWER DEPARTMENT OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2023, AND ENDING JUNE 30, 2024.

ANTICIPATED REVENUES AND INCOME

SECTION 1: Sub Paragraph A: GENERAL FUND

ITEM	AMOUNT FY 2024
County Income	\$ 190,000.00
Federal Income	\$ 140,000.00
State Income	\$ 898,500.00
Town of Alpine Income	\$ 244,450.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 322,500.00
Sub Paragraph A: Total General Funds Income	\$ 1,792,450.00

SECTION 1: Sub Paragraph B: WATER DEPARTMENT

ITEM	AMOUNT FY 2024
Monthly Service Income	\$ 510,000.00
Connections Other –Tap Fees, Disconnect Fee, Transfer Fee	\$ 55,000.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 963,000.00
Sub Paragraph B: Total Water Department Income	\$ 1,528,000.00

SECTION 1: Sub Paragraph C: SEWER DEPARTMENT

ITEM	AMOUNT FY 2024
Monthly Service Income	\$ 510,000.00
Connections	\$ 90,000.00
Other Income – Grant, Interest, Loan, Prior Year Fund Balance	\$ 2,762,000.00
Sub Paragraph C: Total Sewer Department Income	\$ 3,362,000.00

SECTION 2: THAT THE FOLLOWING SUMS OF MONEY ARE HEREBY APPROPRIATED TO DEFRAY THE EXPENSES AND DISBURSEMENTS FOR THE GENERAL FUND, WATER DEPARTMENT AND THE SEWER DEPARTMENT OF THE TOWN OF ALPINE, LINCOLN COUNTY, WYOMING FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024.

ANTICIPATED EXPENSES AND DISBURSEMENTS

SECTION 2: Sub Paragraph A: GENERAL FUND

ITEM	AMOUNT FY 2024
Police Department	\$ 98,600.00
Municipal Court	\$ 11,400.00
Administration	\$ 106,000.00
Civic Center	\$ 46,000.00
Bus. & Comm. Dev./Comp Plan	\$ 35,000.00
Insurance Premium	\$ 68,000.00
Pension Plan	\$ 60,000.00
Lease and Rents	\$ 3,500.00
Debt Service	\$ 216,000.00
Maintenance	\$ 89,750.00
Parks and Recreation	\$ 58,500.00
Payroll Taxes	\$ 33,000.00
Planning & Zoning	\$ 42,500.00
Professional Services	\$ 100,000.00
Salaries	\$ 273,000.00
Street and Roads	\$ 30,000.00
Travel	\$ 9,000.00
Capital Expenditure and Other Expense	\$ 420,000.00
Sub Paragraph A: Total General Fund Expenses	\$ 1,787,250.00
SURPLUS OF \$5,200.00	

SECTION 2: Sub Paragraph B: WATER DEPARTMENT

ITEM	AMOUNT FY 2024
Administration	\$ 153,000.00
Repair & Maintenance	\$ 144,000.00
Salaries	\$ 170,000.00
Operations	\$ 90,000.00
Debt Services	\$ 30,000.00
Depreciation Expense	\$ 100,000.00
Capital Outlay	\$ 756,000.00
Sub Paragraph B: Water Funds Expense	\$ 1,443,000.00
SURPLUS OF \$85,000.00	

SECTION 2: Sub Paragraph C: SEWER DEPARTMENT

ITEM	AMOUNT FY 2024
Administration	\$ 110,000.00
Maintenance	\$ 115,000.00
Operations	\$ 63,000.00
Salaries & Benefits	\$ 165,000.00
Insurance - Plant	\$ 20,000.00
Capital Outlay	\$ 2,500,000.00
Depreciation Expense	\$ 200,000.00
Debt Service	\$ 188,000.00
Sub Paragraph C: Sewer Department Expense	\$ 3,361,000.00
SURPLUS OF \$1,000.00	

The foregoing has been projected from the actual revenues and disbursements of the Town of Alpine for the Fiscal Year ending June 30, 2023, as a realistic and true anticipation of the Fiscal Year beginning July 1, 2023, and ending June 30, 2024.

SECTION 3: Now, therefore, be it ordained by the Town Council of the Town of Alpine, Wyoming, that the foregoing be adopted as the official Budget of the Town of Alpine for the ordinary operations of the Town General Fund, Water Department and Sewer Department for the Fiscal Year 2024.

SECTION 4: Any ordinance or part of any ordinance that may conflict herewith is hereby repealed.

SECTION 5: This ordinance passed and approved on the following dates:

Passed First Reading this 2nd Day of May 2023.

VOTE: 4 Yes, 0 No, 0 Abstain, 1 Absent (Councilman Larsen)

Passed Second Reading this 16rd Day of May 2023.

VOTE: ___ Yes, ___ No, ___ Abstain, ___ Absent

Passed on Third and Final Reading this 20th Day of June 2023.

VOTE: ___ Yes, ___ No, ___ Abstain, ___ Absent

TOWN OF ALPINE

Eric Green, Mayor

ATTEST:

Monica L. Chenault, Clerk/Treasurer

ATTESTATION OF THE TOWN CLERK

STATE OF WYOMING
COUNTY OF LINCOLN
TOWN OF ALPINE

I hereby certify that the forgoing 2305 Ordinance No. 2023-05 shall be duly posted for ten (10) days in the Town Office.

I further certify that the foregoing Ordinance will be posted on the Town website in final form, upon its passing and approved by the Town Council as soon as is practical.

I further certify that the forgoing Ordinance was duly recorded in the BOOK OF ORDINANCES VI, TOWN OF ALPINE, LINCOLN COUNTY, WYOMING.

ATTEST:

Monica L. Chenault, Clerk/Treasurer